

WILSON BOROUGH
NORTHAMPTON COUNTY
PENNSYLVANIA
November 24, 2025

The second meeting of November of the Council of The Borough of Wilson was held in the Guy B. Tomaino Public Safety Building at 2040 Hay Terrace, Easton, PA. Council President John Burke called the meeting to order at 7:00 pm. Roll call followed.

PRESENT:

Shaun Gable	Grace Hurd	Susan Allen	Kimberlee Muzac
Charles Wacik	Jeffrey Bracken	John Burke	Michael Figueroa

ABSENT:

Russell Lipari

NONE

Also present were Solicitor Stanley Margle, Borough Manager Jill Garcia, Fire Chief Joseph Sipel, Public Works Supervisor Eric Flowers and Police Chief Christian Meehan.

READING OF THE MINUTES:

A motion to approve meeting minutes from November 10, 2025, made by Mr. Wacik. Second by Mr. Figueroa. A roll call vote followed. Yes votes cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, and Mr. Wacik. Ms. Muzac abstained. Motion passed with a 7-0-1 vote.

A motion to approve budget meeting minutes from November 10 , 2025, made by Mr. Figueroa. Second by Ms. Hurd. A roll call vote followed. Yes votes cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, and Mr. Wacik. Ms. Muzac abstained. Motion passed with a 7-0-1 vote.

PRESENTATION OF MATTERS BY RESIDENTS AND TAXPAYERS’ AGENDA ITEMS ONLY:

NONE

GUEST:

NONE

COMMUNICATIONS AND PETITIONS:

NONE

COMMUNICATIONS FROM THE COUNCIL PRESIDENT:

Mr. Burke advised Council that a meeting with Mr. Bartee had taken place with himself, Mayor Barrett, and Mr. Bracken. He reported that the meeting was very productive, and that Mr. Bartee was agreeable to using an independent, unbiased consultant for the IDA/RDA and TIF research.

COMMUNICATIONS FROM THE MAYOR:

Mayor Barrett requested Council’s permission to establish two handicap parking spaces. The first location is 113A N. 16th Street. The applicant meets all requirements. A motion to approve was made by Mr. Wacik and seconded by Ms. Hurd. A roll call vote followed. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac and Mr. Wacik. The motion passed with an 8–0 vote.

Mayor Barrett then presented a request for a second handicap parking space at 821 Louis Street. The applicant meets all requirements. A motion to approve was made by Mr. Bracken and seconded by Mr. Wacik. A roll call vote followed. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac and Mr. Wacik. The motion passed with an 8-0 vote.

COMMUNICATIONS FROM THE BOROUGH MANAGER:

NONE

REPORTS OF COMMITTEES:

GENERAL GOVERNMENT:

Mr. Bracken stated the committee met on November 13, 2025, and the next meeting will be December 6, 2025, at 6:00 pm via Teams.

PROTECTION TO PERSONS & PROPERTY:

POLICE:

NONE

FIRE:

Solicitor Margle was directed by Council to draft an ordinance or resolution regarding fire recovery cost services.

Chief Sipel advised the Department has a fire truck out of service that is beyond repair. The engine is 28 years old. A motion was made by Ms. Gable to place the truck on Municibid. Second by Mr. Bracken. A roll call vote followed. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac, and Mr. Wacik. The motion passed with an 8–0 vote.

PUBLIC WORKS:

A motion was made by Ms. Gable to approve Public Works Supervisor Eric Flowers' Employment Contract 2026 - 2028. Second by Mr. Figueroa. A roll call vote followed. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac, and Mr. Wacik. The motion passed with an 8–0 vote.

A motion was made by Ms. Gable to approve Public Works Foreman Jeff Lewert's Employment Contract 2026 - 2028. Second by Mr. Wacik. A roll call vote followed. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac, and Mr. Wacik. The motion passed with an 8–0 vote.

PARKS:

NONE

CODE COMMITTEE:

Next meeting is to be determined.

CELEBRATION COMMITTEE:

Annual Christmas Tree Lighting event will be held on November 28, 2025, from 5:30 pm to 7:00 pm.

COMPREHENSIVE PLAN:

Ms. Garcia stated grant funds continue to be sought out.

CODE DEPARTMENT/ZONING/LAND DEVELOPMENT:

The Zoning Hearing Board will meet on November 25, 2025, to hear the zoning appeal for 1539 Church Street. The applicant is Kaplan's Awnings. A motion was made by Ms. Hurd to authorize Solicitor Margle to appear on Council's behalf and was seconded by Mr. Bracken. A roll call vote followed. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac, and Mr. Wacik. The motion passed with an 8–0 vote.

ATTORNEY:

Solicitor Margle advised that the Wood Avenue project is moving forward and that modifications are being made based on recommendations from the City of Easton.

Solicitor Margle reported that the Board of View is experiencing difficulty scheduling a hearing for the Beatty litigation. He hopes to provide a date at the next Council meeting.

Solicitor Margle further advised that the Borough can increase the EIT tax by referendum and will report back to Council at the next meeting with the necessary steps and an action plan. He will also investigate the process for instituting a commuter tax and report his findings at the next meeting.

Solicitor Margle advised the hearing for the Butler Street property was rescheduled for December 10, 2025.

A motion was made by Mr. Bracken to advertise the Airbnb Ordinance with the amendment. The motion was seconded by Mr. Figueroa. A roll call vote followed. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac, and Mr. Wacik. The motion passed with an 8–0 vote.

A motion was made by Mr. Bracken to advertise the 2026 Fee Schedule Ordinance. The motion was seconded by Mr. Figueroa. A roll call vote followed. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac, and Mr. Wacik. The motion passed with an 8–0 vote.

OLD BUSINESS:

Mayor Barrett asked Ms. Garcia for an update on the Zoning Officer's progress regarding the placement of a stop sign at the 20th and Lehigh Street intersection. Ms. Garcia advised that the Zoning Officer is still conducting research.

Mr. Burke asked Ms. Garcia about the status of the advertised RFP. Ms. Garcia reported that she received one inquiry requesting additional details, but no applications were received. Council decided to table this until after the New Year.

NEW BUSINESS:

NONE

ORDINANCES:

NONE

RESOLUTIONS:

A motion was made by Mr. Figueroa to approve Resolution #1309, the LSA Grant for the pole building, authorizing Ms. Garcia and Mr. Burke to execute all necessary documents. The motion was seconded by Mr. Bracken. Yes votes were cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Ms. Muzac, and Mr. Wacik. The motion passed with an 8-0 vote.

BILLS AND ACCOUNTS:

Bills were in the amount of \$167,673.27 A motion to approve was made by Mr. Wacik. Second by Ms. Allen. A roll call vote followed. Yes votes cast by Mr. Burke, Mr. Bracken, Mr. Figueroa, Ms. Gable, Ms. Allen, Ms. Hurd, Mr. Lipari and Mr. Wacik. Motion passed with an 8-0 vote.

PRESENTATION OF MATTERS BY RESIDENTS AND TAXPAYERS:

NONE

CAUCUS

NONE

ADJOURNMENT:

Mr. Wacik made a Motion to adjourn at 7:43 pm. Second by Mr. Figueroa and Council concurred.

STEPHANIE N. JONES
CLERK/TREASURER