

WILSON BOROUGH  
NORTHAMPTON COUNTY  
PENNSYLVANIA  
AUGUST 28, 2006

The Second Meeting of the Council of The Borough of Wilson was held in the Guy B. Tomaino Public Safety Building at 2040 Hay Terrace. President Feinberg called the meeting to order at 7:00 p.m. Roll call followed.

PRESENT:

Leonard Feinberg, President	James Klass
Joan Lilly	Daneen McGinley
James McGowan	Ronald Nixon
David Schug	Louis Starniri

ABSENT:

Bob Reiss

Also present were: Mayor David S. Perruso, Solicitor Louis S. Minotti, Chief Michael Collins, Assistant Superintendent Ron Behler, Code Enforcement Officer Paul R. Corriere

READING OF THE MINUTES:

The Minutes of the August 14, 2006 Council Meeting were approved on a Motion by Mr. McGowan. Second by Ms. Lilly.

PRESENTATION OF MATTERS BY PERSONS PRESENT:

None

COMMUNICATIONS AND PETITIONS:

1. Ms. Lohrman informed Council that the PSAB Fall Leadership Conference will be held from October 20, 2006 through October 22, 2006 in Lancaster. Anyone wishing to attend should let Ms. Lohrman know in the next few days. Mayor Perruso and Mr. McGowan replied affirmatively.
2. Ms. Lohrman has calculated the 2007 MMOs for the Fire and Non-Uniform Pension Plans. The Fire plan has a zero MMO and the Non-Uniform plan has an MMO of \$24,550.00. The figures will be used in the 2007 budget. Ms. Lohrman is in the process of getting figures together for John Lister who calculates the Police Pension MMO. Mr. Lister will have the MMO to us by the end of September.
3. Ms. Lohrman has received confirmation from Mr. Minotti that the next Curative Amendment hearing for the Steven J., Inc. matter will be held on Monday, September 18, 2006 at 7:00 p.m. in Council Chambers. Mr. Minotti expects to conclude the hearing that evening.
4. Ms. Lohrman has received one bid for the boiler replacement. The bid was from Che Mechanical Services of Easton. The bid for the boiler is \$29,352.00. The bid for four circulator pumps is \$10,447.00. Ms. Lohrman will forward the bid information to Chief Collins and Mr. McGowan for their review.
5. Ms. Lohrman reminded Council that the TIF meeting with the Wilson Area School Board will be held on Monday, September 11, 2006 at 6:00 p.m. Mr. Feinberg explained the meeting process in going forward for the TIF. The school district will advertise the September 11, 2006 meeting and adjourn to Caucus to make a decision on the TIF proposal. The county will vote on the proposal on September 21, 2006. The Borough must wait 30 days before having a Public Hearing on the matter. After the Public Hearing, the Borough must wait 3 weeks before rendering a decision. Ms. Lohrman will put TIF meeting reminders in Council packets.

COMMUNICATIONS FROM THE MAYOR:

1. Mayor Perruso informed Council that the fines collected by Magistrate Koury were \$7,731.19.
2. Mayor Perruso has received an application for Handicapped Parking from Eleanor Granger of 1530 Spruce Street. Chief Nace has approved the request. Motion to authorize the Handicapped Parking by Mr. Klass. Second by Mr. Nixon.

COMMUNICATIONS FROM THE BOROUGH MANAGER:

1. Ms. Lohrman has received proposals from Keller Engineering for Certified Third Party Agency inspections and for Borough Engineer. Anyone wishing to review the proposal should see Ms. Lohrman.
2. Ms. Lohrman has supplied Borough Council with a letter from Borough Engineer Amy Montgomery concerning the Preliminary/Final Development Plan Review #1 – O'Neill Properties, LLC Land Development – Phase 2. The Wilson Planning Commission has reviewed the letter. As the review

for the traffic study has not yet been received, the Borough may not meet the 90 day timeframe for plan review. Mr. Feinberg requested an extension be requested as laid out in the PA Municipal Planning Code. If an extension is not requested and the deadline past without a decision, then the plan would have "deemed approval". Ms. Lohrman will request Ms. Montgomery to contact Mr. Minotti regarding the extension letter.

3. Mr. McGowan has set up an executive meeting with the West Easton Utilities committee on Wednesday, August 30, 2006 at 7:00 p.m. in West Easton. The meeting will be held to discuss the Wilson Manor sewer issue. Mr. Schug, Mr. Feinberg, and Mr. Ron Behler will be attending the meeting with Mr. McGowan.

4. Ms. Lohrman provided an update on the NIMS certification. All but one of the employees in the Public Works and Fire departments has completed the NIMS 100 class. Everyone in both departments has received the NIMS 700 training. Ms. Lohrman has only received five or six certificates for the NIMS 700 training from the Police department. She has not received any documentation for the Police Academy that the officers have completed the training. Five Council persons and the Mayor have completed all the training. Four Council persons have yet to take NIMS 100 training. Ms. Lohrman requested those that hadn't taken the class to do it on the internet. Chief Collins will supply those who need it, the NIMS training website address. NIMS certification is to be completed on or before September 1, 2006..

Chief Collins has completed an update to the Borough's Emergency Management plan to include the NIMS updates. Chief Collins has just received information from the county that another model plan will be coming out in the next month. Council may not wish to pass tonight's Resolution as the emergency plan will have to be updated again. Chief Collins informed Council that one or more table top discussions would be held in response to the NIMS procedures. The table tops may be done on an evening when a workshop is scheduled.

5. In the process of renewing the Borough's liability insurance, Ms. Lohrman and Mr. Pugelli have spoken about setting up a Safety Committee. The committee has been set up several times, but it has never gotten off the ground. Mr. Pugelli pointed out that if the committee is up and running for six months prior to the expiration date of the Workman's Comp policy, the Borough could receive a discount of several thousand dollars. The Borough's policy expires in May 2007. Brown & Brown Insurance have a staff member who will work with the Borough to get the committee started. The committee should consist of the Borough Manager, one department head, and someone from each department who is a member of the rank and file. The committee would meet once a month at a set time. For example, the first Monday of each month at 10:00 a.m. Ms. Lohrman request Council's permission to move forward with the Safety committee. Mr. Nixon added that Forks Township has had a Safety committee and it works well. Motion to move forward with the Safety committee by Mr. Starniri. Second by Ms. Lilly.

6. Ms. Lohrman has been notified by Dave Hopkins that the bridge at Lower Hacketts Park was to have been inspected last week and would be open by today. Ms. Lohrman has notified Ms. Lilly to have the football association and parents begin parking in the lot on the other side of Spring Brook beginning today. Ms. Lilly has forwarded the information on to Mr. Roscioli.

Mr. McGowan mentioned that the Borough had agreed to replace any damages done to the field. Even though the Borough residents had not done any damage to field, Mr. McGowan suggested replacing the boards on the fence that belong to the City. Motion by Mr. McGowan to have Mr. Behler exam the fence and determine how much it would cost to repair the fence. Second by Ms. Lilly.

7. Ms. Lohrman has forwarded information concerning the status of the Safe Routes to School project. Ms. Montgomery will have the plans and specs signed and sealed and have the federal attachments mentioned in packet to be included in the package. Ms. Lohrman has been requested to write a letter stating that all costs over and above the grant amount shall be paid for by the Borough and a second letter stating that a full time qualified inspector will be provided on the job and be paid for by the Borough. The inspector could be either someone from the Borough or the engineer. Ms. Lilly preferred having someone on the Borough's staff do the inspections. Ms. Lilly inquired about the crosswalk on S. 22<sup>nd</sup> Street that was damaged by construction at the hospital. The crosswalk was to be repaired when the Safe Routes to School project was completed. However, it does not appear the Borough will be installing the same type of crosswalk that was used on S. 22<sup>nd</sup> Street. Mr. McGowan suggested looked at the condition of the crosswalk after just a few years.

8. Ms. Lohrman has spoken to Betty Hoffman of Alder Street about the bike path. Mrs. Hoffman mentioned that dumping items over the bank of the former railroad bed has continued after the Public Works department had cleaned up the area. Mrs. Hoffman questioned whether or not her neighbors knew about the bike path project. Ms. Lohrman suggested writing a notice to the residents of Alder Street and explain to them the bike path project and request that the dumping stop. Motion by Mr. Starniri to authorize Ms. Lohrman to send a letter to the Alder Street residents. Second by Mr. Nixon.

#### REPORTS OF COMMITTEES:

#### GENERAL GOVERNMENT:

None

FIRE:

1. Chief Collins has received an application from Evan Weidaw. Mr. Weidaw is currently enrolled in the Fire Fighter program at NCACC. Motion to hire Mr. Weidaw as an extra fire fighter by Mr. Starniri. Second by Mr. Klass.
2. Chief Collins had sent Don Hochman to the Metz ladder class last year. He had scheduled to send him to the training again this year. Funds have been budgeted for the training.

POLICE:

1. Mr. Starniri requested a Caucus on a personnel issue.

PUBLIC WORKS:

1. Mr. Behler requested permission to advertise for bids for new fuel pumps at the Public Works garage that will use a card system. Funds in the amount of \$25,000.00 were placed in the budget for the purchase of the pumps. Mr. Starniri questioned the expense of the item. Motion to approve advertising for the pumps by Mr. Nixon. Second by Mr. Klass. Affirmative votes were cast by: Mr. Feinberg, Mr. Klass, Ms. Lilly, Ms. McGinley, and Mr. Nixon. Negative votes were cast by: Mr. McGowan, Mr. Schug, and Mr. Starniri. Motion carried by a five to three vote.
2. Mr. Feinberg requested Mr. Behler to check two doors over at the community center. The doors do not open properly. They may be off their hinges. Mr. Behler will look into the matter.

PARKS AND RECREATION:

1. Mr. Klass informed Council that Fisk field is being staked out in the parking lot area for grading. When the streets are milled, the material will be dumped in the parking lot area as fill.

SOLICITOR:

1. Mr. Minotti informed Council that the appraisal for the triangle area for the bike path has been sent to the attorney for Weis Markets. Mr. Minotti has not heard back from them as yet.
2. Mr. Minotti continues to work on the Wilson Manor tax assessment matter. He has not had any response from the county. If Mr. Minotti could find an appraiser who specializes in this type of issue, the county would split the cost of the appraisal. The county has not signed the stip yet, but the school district has.
3. Mr. Minotti has received a letter from someone in Forks Township who is certified in Police accreditation. Mr. Minotti suggested that the Police committee and the Mayor meet with the gentleman and report back to Council as to what is involved in the accreditation process. Mr. Minotti will set up a meeting. The time spent on accreditation could be put towards the 50 hours requirement as set forth in the court settlement.

MECAB:

1. MECAB has not had a meeting. Mr. McGowan will report back when the first meeting of the new year is scheduled.

OLD BUSINESS:

1. Mr. Klass inquired as to whether the Borough had received any additional complaints about the parking on Edelman Street. Although we have not received any additional complaints, Mayor Perruso noted that the parking problem was worse on Mondays. Two families in particular do not have off-street parking and do not have any way to obtain off-street parking. Ms. McGinley suggested using parking permits/two hour parking except by permit. Several Council members were not in favor of restricting parking in any manner. Ms. Lohrman will investigate what streets have permit parking and the matter will be discussed at the next Council meeting.

DEFERRED BUSINESS:

1. Motion by Ms. McGinley to authorize Mr. Minotti to write a letter requesting an extension for the Larry O'Neill – Phase II plan review. Second by Mr. Nixon.
2. Motion to authorize Ms. Lohrman to write the requested letters concerning the Safe Routes to School project. Second by Mr. Starniri.

NEW BUSINESS:

1. Mr. Feinberg reviewed a recent newspaper article concerning a new tax plan in the Saucon Vally School District. The numbers used for assessing properties need to be realistic.
2. Mr. Starniri inquired about the status of the bike path. Ms. Lohrman responded that the Borough had requested a grant extension, but have not received word. It took time last year before the Borough received a confirmation on the extension.

ORDINANCES:

None

RESOLUTIONS:

1. Resolution 1139 – PA Emergency Management Services. Resolution tabled until plan is updated with the forthcoming information.

BILLS AND ACCOUNTS:

Bills of \$166,181.96 were paid on a Motion by Ms. Lilly. Second by Ms. McGinley.

ADJOURNMENT:

Ms. Lilly made a Motion to adjourn at 8:12 p.m. Second by Mr. Starniri and Council concurred.

Transcribed from a tape.

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KAREN A. LOHRMAN, BOROUGH SECRETARY