

WILSON BOROUGH
NORTHAMPTON COUNTY
PENNSYLVANIA
OCTOBER 12, 2009

The First Meeting of the Council of The Borough of Wilson was held in the Guy B. Tomaino Public Safety Building at 2040 Hay Terrace, Easton, PA. President Feinberg called the meeting to order at 7:00 p.m. Roll call followed.

PRESENT:

Leonard Feinberg
James McGowan
Louis Starniri
David Williams

Joan Lilly
Bob Reiss
Tony Verenna

ABSENT:

James Klass, David Schug

Also present were: Mayor David Perruso, Attorney Louis S. Minotti, Jr., Chief Richard Nace, Chief Michael Collins, Code Enforcement Officer Paul Corriere, Assistant Superintendent Ron Behler

READING OF THE MINUTES:

The Minutes of the September 28, 2009 Council Meeting were approved on a Motion by Mr. McGowan. Second by Mr. Williams.

PRESENTATION OF MATTERS BY PERSONS PRESENT:

1. Mr. Feinberg began the meeting with a discussion on modifying administration money from CDBG 2005 and CDBG 2006 to be used for the bike path project. The amount to be modified are \$14,500 from 2005 and \$15,275 from 2006. Motion by Ms. Lilly to approve the modification. Second by Mr. Starniri.

2. Dave Jones appeared before Council to discuss the parking situation on Firmstone Street during athletic practices. Mr. Jones would like to move the parking to the south side of the street so the children would not have to cross the street in the dark to get into their cars. He also suggested having permit parking. Mr. Feinberg responded that he would like to have Mr. Klass' input prior to making a decision on the parking. The Borough lot is not being used because there is only one light in the lot and there are not any street lights. Mr. Verenna stated that parents are using the school construction lot. Mayor Perruso added that parents are still illegally parking on Firmstone Street.

COMMUNICATIONS AND PETITIONS:

1. Three bids were received for the police car. The bids are as follows:
Bay Ridge Motors, Inc. - \$689.00
Pat Sortino - \$752.50
Ted Covington Sales - \$1,567.00

Motion by Ms. Lilly to sell the 2003 Ford Crown Victoria to Ted Covington Sales. Second by Mr. Starniri.

2. Two bids were received for garbage collection beginning January 1, 2010. There are as follows:
J.P Mascaró & Son Base Bid #1 \$3,734,760.00
Base Bid #2 \$815,112.00
Waste Management Base Bid #1 \$3,560,000.00
Base Bid #2 \$747,648.00

Base Bid #1 is for garbage and recycling pick up for five years. Base Bid #2 is for garbage and recycling pick up for two (2) one year extensions to Base Bid #1. Ms. Lohrman will forward the bid documents to Mr. Minotti for review.

3. Two bids were received from HOME rehab project HRH06-29. They are as follows:
S.J. Sawyer \$17,640.00
Dutt Construction \$17,870.00

The bids will be forwarded to Mr. Corriere for review.

COMMUNICATIONS BY THE MAYOR:

1. The fines collected by Judge Koury were \$6,959.89.

COMMUNICATIONS BY THE BOROUGH MANAGER:

1. The Borough has a certificate of deposit maturing on October 29, 2009 at Merchants Bank. The current value of the certificate is \$1,059,713.51. Ms. Lohrman was requested to obtain rates from several institutions for a 12 month term for the next Council meeting.

2. Ms. Lohrman has received two quotes for inspection services on the HVAC system. The Borough has been using Che Mechanical since they installed the new boiler several years ago. The price for the agreement is \$1,670.00. Any additional work will be billed at the rate of \$92.00 per hour. The second quote was from Metz Mechanical. The cost of the agreement with Metz is \$1,224.00. Additional work will be billed at a rate of 84.00 per hour. The quotes were unsolicited. Mr. Minotti stated that the Borough could choose whichever quote they wished. Ms. Lohrman and Chief Collins are both pleased with the response time and work performed by Che Mechanical. Motion by Mr. Starniri to execute the agreement with Che Mechanical. Second by Ms. Lilly. Mr. Verenna questioned the overtime rates charged by Che. Ms. Lohrman responded that they were time and a half, the same increase as Metz.

3. Ms. Lohrman informed Council that nine contractors bid on the Fisk Field project. 15 contractors attended the pre-bid meeting. The bid opening was on October 2, 2009. Ms. Montgomery has reviewed the bids and the lowest Total Bid was received from S&H Landscaping Contractors. The Base Bid was in the amount of \$538,549.00 and the Total Bid which includes the lighting and the alternate bid for the conduit for the sound system was in the amount of \$672,003.00. Mr. Reiss made a Motion to accept the Total Bid from S&H Landscaping including the alternates. Second by Ms. Lilly. Mr. Verenna inquired about the restrooms and the refreshment stand. Ms. Lohrman responded that the utilities were to be stubbed out. Ms. Montgomery was to provide drawings for the Public Works department to build the restrooms. It was the general feeling of Council to have the refreshment stand completed also. Ms. Lohrman will contact Ms. Montgomery in regards to plans for the restrooms and the refreshment stand. Code may or may not allow it to be one building.

4. Ms. Lohrman informed Council that she would be on vacation beginning Friday, October 16, 2009 and would return on October 26, 2009. Ms. Lohrman requested Council members to contact her before Friday if they needed anything.

5. Ms. Lohrman has received all the budget requests from the department heads. She will provide Council a preliminary budget for the next Council meeting. Ms. Lohrman may not have all the figures needed to complete the budget for the draft.

REPORTS OF COMMITTEES:

GENERAL GOVERNMENT:

1. Mr. McGowan informed Council that the Two Rivers COG will be holding a meeting in the community center next Wednesday at 7:00 p.m. There are numerous topics on the agenda.

FIRE:

1. Chief Collins will be sending Don Hockman to training school for the ladder truck in Minneapolis for five days in November. The \$500.00 tuition fee has been waived. The department has enough funds in the budget to put for Mr. Hockman's travel expenses.

POLICE:

None

PUBLIC WORKS:

1. Mr. McGowan informed Mr. Behler that he had been complimented that the Wilson Public Works Department was a very good crew to work with.

PARKS AND RECREATION:

None

ATTORNEY:

1. Mr. Minotti has supplied Borough Council with a draft policy for water and sewer usage on vacant properties. The policy is similar to what other communities have in effect. Mr. Minotti set for certain conditions that must be met prior to the property becoming vacant. The owner(s) of the property must notify the Borough in writing of the vacancy or the property will be deemed habitable. Mr. Minotti will make the policy into a resolution form for Council to enact.

2. Mr. Minotti has reviewed the Borough's Civil Service Rules and Regulations and has found that one or two sections need to be amended. On an original appointment, any one of the three candidates can be hired after the veteran's points are added to the score. On a promotional appointment, the top candidate must be promoted. There are not any veteran's points awarded on a promotional appointment. Ms. Lohrman questioned if a veteran was in the top three candidates for an original appointment, the

veteran would have to be appointed. Mr. Minotti did not think so, but Mayor Perruso, Chief Nace and Chief Collins agreed that it had to have been done in the past. Mayor Perruso had even argued the point in Harrisburg. Mr. Minotti will look into the matter.

3. Mr. McGowan questioned a response letter from Mr. Minotti that was in his Council packet. Mr. Minotti wrote the letter to a company that owned a rental property in Wilson that has its main office in Whitehall. The owners of the property wanted to pay the Business Privilege Tax to Whitehall not to Wilson Borough. Whitehall has relented and the tax will be paid to Wilson Borough.

MECAB:

1. Mr. McGowan informed Council that the next MECAB meeting would not be held until the end of October. Mayor Perruso added that the meeting would be held in Stockertown.

OLD BUSINESS:

None

DEFERRED BUSINESS:

1. Several months ago, Ms. Lohrman received a Consent to Deemed Assignment of Investment Advisory Agreement from PFM Advisors. Mr. Minotti suggested Ms. Lohrman supply a copy of the agreement to the members of the Police Pension Board for input. Ms. Lohrman gave copies of the agreement to the board members several weeks ago, but has not received any comments. Mr. Minotti advised Ms. Lohrman that it was alright to sign the agreement.

2. Ms. Lohrman had received a letter from Jena Engineering requesting a one year extension on the Special Exception granted by the Wilson Borough Zoning Hearing Board in November of 2008 to construct a personal care home on Northampton Street. One year is almost up and Ms. Lohrman inquired whether any action was taken on the request. Borough Council did not have any objections to the request. Mr. Corriere will schedule a meeting of the Zoning Board on November 5, 2009 to discuss the matter.

NEW BUSINESS:

1. Ms. Lilly made a request to have the water left on at the Avona refreshment stand until after the bonfire on November 5, 2009. Mr. Behler will take care of it.

2. Ms. Lilly questioned why there was a pod in the street on S. 20th Street for the last month. Mr. Corriere will look into the matter.

ORDINANCES:

None

RESOLUTIONS:

None

BILLS AND ACCOUNTS:

Bills of \$274,917.45 were paid on a Motion by Mr. Verenna. Second by Mr. Williams.

ADJOURNMENT:

Mr. Verenna made a Motion to adjourn at 7:50 p.m. Second by Ms. Lilly and Council concurred.

Transcribed from a tape.

KAREN A LOHRMAN, BOROUGH SECRETARY