

WILSON BOROUGH
NORTHAMPTON COUNTY
PENNSYLVANIA
JULY 28, 2008

The Second Meeting of the Council of The Borough of Wilson was held in the Guy B. Tomaino Public Safety Building at 2040 Hay Terrace, Easton, PA. President Feinberg called the meeting to order at 7:00 p.m. Roll call followed.

PRESENT:

Leonard Feinberg, President	Joan Lilly
James McGowan	Louis Starniri
David Williams	

ABSENT:

James Klass, Bob Reiss, David Schug, Tony Verenna

Also present were: Mayor David S. Perruso, Solicitor Louis S. Minotti, Jr., Code Enforcement Officer Paul R. Corriere, Chief Richard Nace, Chief Michael Collins and Superintendent Greg Drake

READING OF THE MINUTES:

The Minutes of the July 14, 2008 Council Meeting were approved on a Motion by Mr. McGowan. Second by Ms. Lilly.

PRESENTATION OF MATTERS BY PERSONS PRESENT:

1. Several persons representing Alexandra Manor appeared before Council to request approval of the final plans. The plans have been revised in response to the review completed by the Borough Engineer, Amy Riddle Montgomery. Two waivers from comments were requested. The first concerns the inadequate turning radius. The final turning radius will be determined by PennDot because of the overhang of the traffic signal. The second waiver is the request for relief of showing all utility information for the surrounding 500 feet. All the pertinent utilities have been shown on the plans. Mr. Minotti questioned whether preliminary and final approvals could be given at the same time. Mr. Feinberg responded that preliminary plans were presented to Council some time ago. Mr. Minotti would prefer to have the Borough Engineers comments on the final plans prior to Council conditionally approve them. Ms. Lilly questioned the use of public parking to meet the parking requirements. It is expected that the public parking will be used very rarely and only at special events. Motion by Mr. Starniri to conditionally approve the final plan if the Boucher & James criteria has been met. Confirmation will be needed from the Borough Engineer that items in review letter are in compliance minus the two waiver items. Second by Mr. Williams.

2. Winnie Howey and Steve Koch appeared before Council concerning National Night Out. The event will be held on August 5, 2008 at Meuser Park. Ms. Howey and Mr. Koch requested permission to have a moon bounce and dunking tank at the event. Mr. Starniri requested Ms. Lohrman to contact the Borough's insurance agent for coverage. Motion to approve request by Mr. Starniri. Mr. McGowan stated that there should be adult supervision while children are using them. Second by Ms. Lilly.

Ms. Howey and Mr. Koch also requested permission to hang banners up to advertise National Night Out. Mr. Drake will advertise the event on the board at the park and hang up the banners.

3. Mr. Koch informed Council that the bikes were delivered to NCACC last week.

COMMUNICATIONS AND PETITIONS:

1. Memorial UCC has requested permission to close Forest Street adjacent to the church on Sunday, September 7, 2008 from 9:00 a.m. to 1:00 p.m. for Rally Day and a Church Picnic. Motion to approve request by Ms. Lilly. Second by Mr. McGowan.

2. Henry Casella requested permission to rent the community center on the first and third Fridays of each month from April through November, 2009 to organize Friday night dances. The admission fee was increased from \$5 to \$7 this year, but free soft drinks and snacks were provided. Motion to approve request by Mr. Starniri. Second by Ms. Lilly.

COMMUNICATIONS BY THE MAYOR:

1. Mayor Perruso stated that he was glad the bike matter was taken care of.

COMMUNICATIONS BY THE BOROUGH MANAGER:

1. Ms. Lohrman has received a list of actuaries from PFM Advisors. Ms. Lohrman has not received

a recommendation from Mr. Lister, but she did not want to contact him again as he is in ill health. At Council's request, Ms. Lohrman will request resumes from the people on the list and report back to Council.

2. Ms. Lohrman informed Council that she has been contacted by Metz Mechanical on several occasions regarding the Borough's HVAC maintenance agreement. The Borough has had an agreement with Che Mechanical since they had installed the new boiler several years ago. Mr. McGowan stated that the contract was really an agreement that the company would service the equipment. Ms. Lohrman reviewed the proposed fees for service from Metz and the current fees from Che. All fees as below bidding requirements and are for professional services. Motion to keep the maintenance agreement with Che Mechanical Services. Second by Mr. Starniri.

3. Ms. Lohrman inquired whether members of the Police Pension Board would be available for a 2nd quarter performance review conference call on Monday, August 25, 2008 at 3:30 p.m. Members of the Board were in agreement that they would be available. Ms. Lohrman will supply board members with phone numbers, pass codes and financial reports when she receives them.

REPORTS OF COMMITTEES:

GENERAL GOVERNMENT:

None

FIRE:

1. Mr. Starniri requested that the committee meet with Chief Collins on August 11, 2008 at 6:00 p.m. to prepare to negotiate with the bargaining unit. Mr. Starniri requested that Ms. Lohrman supply the committee with copies of the current contract prior to the meeting. In addition, Mr. Starniri would like to set up a meeting with the bargaining unit later in August. Mr. Starniri has not yet received a list of demands from the union.

POLICE:

None

PUBLIC WORKS:

1. Mr. Drake requested permission to remove the sand volley ball court at Meuser Park. He has been having an on-going problem with sand wasps. Ehrlich has come three or four times to treat the sand, but the wasps keep coming back. No one seems to use the court during the week. Several Council people responded that they had seen people using the courts on weekends. Council members requested that Mr. Drake exhaust all resources prior to removing the court. Mr. Feinberg suggested removing the sand and see what happens.

PARKS AND RECREATION:

None

ATTORNEY:

1. Mr. Minotti has received a copy of the equipment lease from Navistar. The truck is due on Friday, August 1, 2008. The proposed lease is for \$113,524.00 with payments of \$22,704.91. The payments are due on July 15th of each year. Mr. Minotti has questions on a few items in the contract. He will fax the agreement to Ms. Lohrman tomorrow. Borough Council previously authorized the execution of the lease upon Mr. Minotti's favorable review.

2. Mr. Minotti has had a title search completed on the Fisk Field property. Mr. Minotti needs a copy of the subdivision that was completed for the water company portion of the property. Mr. Corriere will check his records and provide Mr. Minotti with a copy of the subdivision. Mr. Minotti also requires the easements on the property.

3. Mr. Minotti requested a Caucus prior to the meetings adjournment.

MECAB:

None

OLD BUSINESS:

None

DEFERRED BUSINESS:

None

NEW BUSINESS:

1. Mr. Starniri received information on internet usage policies at a recent PSAB conference. Mr. Starniri requested permission to have Mr. Minotti review the information for future implementation. Upon Mr. Minotti's review, Mr. Starniri would like to enact a policy. The employees would have a certain amount of days to agree to the policy. If they refuse, internet access would be denied. Mr. Starniri also requested permission to speak with our computer consultant regarding placing the internet agreement on the PCs. Employees would have to agree to the policy in order to use the PC. Motion by Mr. Starniri. Second by Mr. Feinberg.

2. Mr. Starniri informed Council that the Annual PSAB conference has been moved to March of each year. Mr. Starniri serves on the Policies and Resolutions Committee of PSAB. Because the annual conference has been moved up, items for the committee's review will now be due in January. Any policies or resolutions to be submitted to PSAB can be given to Mr. Starniri or Ms. Lohrman.

3. Ms. Lilly inquired whether or not the Borough Zoning or Subdivision Ordinance contained provisions for recreation fees. Mr. Feinberg responded that it was provided for in the Dixie Loft agreement. It should also be provided for in the developer's agreement. Ms. Lohrman felt that the matter was currently being discussed by the General Government Committee.

4. Ms. Lilly inquired whether The Center for Animal Health & Welfare was denying the admission of cats. Chief Nace responded that one of the officers had taken a cat to the facility last week. Ms. Lohrman has not received any complaints in the office that this was occurring.

ORDINANCES:

None

RESOLUTIONS:

None

BILLS AND ACCOUNTS:

Bills of \$245,204.13 were paid on a Motion by Mr. McGowan. Second by Ms. Lilly.

ADJOURNMENT:

Ms. Lilly made a Motion to adjourn at 8:14 p.m. Second by Mr. Starniri and Council concurred.

Transcribed from a tape.

KAREN A. LOHRMAN, BOROUGH SECRETARY