

WILSON BOROUGH
NORTHAMPTON COUNTY
PENNSYLVANIA
JULY 14, 2008

The First Meeting of the Council of The Borough of Wilson was held in the Guy B. Tomaino Public Safety Building at 2040 Hay Terrace, Easton PA. President Feinberg called the meeting to order at 7:00 p.m. Roll call followed.

PRESENT:

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| Leonard Feinberg, President | Joan Lilly |
| James McGowan | David Schug |
| David Williams | |

ABSENT:

James Klass, Louis Starniri, Tony Verenna, Bob Reiss

Also present were: Mayor David S. Perruso, Code Enforcement Officer Paul R. Corriere, Chief Richard Nace, Chief Michael Collins and Superintendent Greg Drake

READING OF THE MINUTES:

The Minutes of the June 23, 2008 Council Meeting were approved on a Motion by Mr. McGowan. Second by Mr. Schug.

PRESENTATION OF MATTERS BY PERSONS PRESENT:

1. Helen Remaly thanked Mr. Corriere for getting the garbage and washer removed from outside a neighbor's home.

COMMUNICATIONS AND PETITIONS:

1. St. Jane Frances de Chantal School requested permission to close the alley between 19th and 20th Street behind the school for a one mile run. The requested dates of closure are: August 26, 2008, August 27, 2008, August 28, 2008, September 2, 2008, September 3, 2008, September 4, 2008, September 9, 2008, September 10, 2008 and September 11, 2008. Motion to approve request by Mr. Schug. Second by Ms. Lilly. Affirmative votes were cast by: Ms. Lilly, Mr. McGowan, Mr. Schug and Mr. Williams. Mr. Feinberg cast a Negative vote. Motion carried by a four to one vote.

COMMUNICATIONS BY THE MAYOR:

1. Mayor Perruso informed Council that the total fines collected by Judge Koury were \$5,038.89.
2. Mayor Perruso reminded Council that National Night Out will be held on August 5, 2008 at Meuser Park. BlockWatch will be hosting the event. Everyone was invited to attend.
3. Mayor Perruso inquired whether Ms. Lilly had contacted someone about the bicycles. Ms. Lilly responded that she had been on vacation and would contact her tonight. Mayor Perruso stated that the Borough had 31 adult bicycles. A gentleman from the audience had spoken to a representative from NCACC about the Borough's bicycles. The college is looking for bikes that the students can take from a rack and ride to another part of the campus and leave the bike there for someone else to use. Council agreed to give the bicycles to NCACC if the woman did not want them.

COMMUNICATIONS BY THE BOROUGH MANAGER:

1. Ms. Lohrman has received an invoice from the Wilson Area School District requesting payment of \$13,196.50 for ½ of the expenses for work done on the soccer field. Ms. Lohrman was under the impression that the field was completed and our obligation ended with last year's payment to the school district. No funds were budgeted for any additional work to be completed. Borough Council also was not aware of any additional obligation. Council directed Ms. Lohrman to send a letter to the school district denying their request for funds.
2. Ms. Lohrman has received a request from Mr. Potthoff to hire Carmen Perez to assist him emptying the meters. Chief Nace has completed and approved the background check. Mr. Nolasco previously helped Mr. Potthoff. After a short discussion, Council requested that Mr. Potthoff use one of the other meter employees to help him do the meters.
3. Ms. Lohrman has received a letter from Jack Lister resigning from his position as actuary because of health reasons. Ms. Lohrman has asked Mr. Lister for recommendations. She will also contact PFM Advisors to see if they have the names of anyone. Mr. Minotti did not know of anyone, but would like Council to review resumes and perform interviews of any interested parties.

4. Ms. Lohrman informed Council that the Borough Revitalization meeting would be held tomorrow, July 15, 2008 at 11:30 a.m. instead of 12:30 p.m. Interested parties are welcome to attend.

5. At last weeks Safety Committee meeting, our Risk Adjustor and the Safety Committee performed a safety inspection of the community center and the swimming pool. A few items were noted and Mr. Drake has already taken care of them. Ms. Hertzler was impressed how nice the swimming pool was. The Borough has upgraded the facility. It is one of the nicest pools she has been at. Ms. Lohrman thanked Mr. Drake for all the work he and his department has done at the pool.

The one area of concern Ms. Hertzler had was any liability the Borough might have with community center rentals. Ms. Lohrman forwarded her the rental agreement for her review. Ms. Hertzler suggested that the Borough request a Certificate of Insurance for liability for rentals. The certificate should name the Borough as Additional Insured for the event. Ms. Hertzler would also like the form to state that the organization or individual who is renting the facility holds the Borough harmless for any and all injuries, damages. Our solicitor could help use with the wording on these items.

6. Ms. Lohrman contacted Ms. Montgomery for an update on the Fisk Field project. Ms. Montgomery has met with the Northampton County Conservation District on the permit applications. The E&S plan has been reviewed and faxed info to the reviewer. There are some outstanding issues that require the reviewed to obtain a determination from the DEP. Once they hear back on the determination, Ms. Montgomery will officially resubmit to the NCCD. The process is moving along.

7. Ms. Montgomery is working on the bocce court bid documents and advertisement. She has prepared an estimated time line. A pre-bid meeting will be held. It is proposed that the bid will be awarded in early September. After the Notice to Proceed is issued, the project should tentatively be completed in early November.

8. Ms. Lohrman has been contacted by the Northampton County Recycling Coordinator regarding the Borough's Recycling Grant application that was sent to the Commonwealth. Questions have arisen about the Borough's leaf waste pickup, commercial education and an anti-littering/dumping program. If the Borough does not have these things, then an implementation schedule would suffice at the time. Mr. Feinberg responded that the Borough would take care of these items.

REPORTS OF COMMITTEES:

GENERAL GOVERNMENT:

None

FIRE:

1. Chief Collins has met with the inspector in Easton who performs the rental inspections. Chief Collins has copies of their paperwork and will revise the forms for Wilson Borough. Chief Collins will contact the secretary in Easton regarding the computer program Easton uses for the rental inspection program. It is anticipated that the first letters on the program will go out in September and the inspections to begin in January 2009.

POLICE:

None

PUBLIC WORKS:

1. Mr. Drake has complete lining off parking spaces at Fisk Field as per the drawing from Ms. Montgomery.

2. Mr. Drake has 222 of the new street signs on order.

PARKS AND RECREATION:

None

ATTORNEY:

1. Mr. Minotti reminded Council that Mr. O'Neill has completed Phase I of his project on Freemansburg Avenue. Phase II has not been completed nor have plans been submitted for review. The project extension will expire the beginning of September. Ms. Lohrman was requested to place the matter on the August 11, 2008 Council Meeting. Mr. Minotti will meet with Mr. Corriere prior to the August Council Meeting.

2. Mr. Minotti requested a Caucus on a personnel matter.

MECAB:

1. Mr. McGowan stated that the next MECAB meeting would be in September.

COG:

None

OLD BUSINESS:

None

DEFERRED BUSINESS:

1. After a brief Caucus, Borough Council removed Placid Mammana from the list of extra Police Officers. Mr. Mammana will be requested to return any and all equipment.

NEW BUSINESS:

1. Mr. Feinberg suggested adding two additional Council members to the Rehab committee as alternates as Mr. Corriere was having difficulty scheduling meetings. Mr. McGowan responded that he did not think it was a good idea. He felt that there would not be any continuity if there were more members especially if members did not attend every meeting. Mr. McGowan suggested additional notice be given of meetings. One or two days notice for a meeting were not sufficient. Mr. Schug agreed with Mr. McGowan.

2. Mayor Perruso and Borough Council recognized Anthony Davis for winning a gold medal in the PIAA Track & Field Championships. Mr. Davis also was the Express-Times Track & Field Athlete of the Year.

3. Ms. Lilly request that the Police Department check the property located by the alley at 23rd Street near Sycamore Street be checked for high weeds.

ORDINANCES:

None

RESOLUTIONS:

None

BILLS AND ACCOUNTS:

Bills of \$147,978.31 were paid on a Motion by Ms. Lilly. Second by Mr. Feinberg.

ADJOURNMENT:

Mr. Schug made a Motion to adjourn at 7:46 p.m. Second by Mr. Williams and Council concurred.

Transcribed from a tape.

KAREN A. LOHRMAN, BOROUGH SECRETARY